

Clarification of Service Codes to be used When Students Begin Vocational Services

If a student is accompanied by school employed staff in a community based setting the service codes remains the same as they have (for the past few years) **VO E**.

If a student is NOT accompanied by a school employed staff member in a community based setting the service codes will be **VO X**.

X (Consulting) time should reflect the amount of time actually spent by the service provider each week communicating to the employer/work supervisor regarding student performance. Times should range between 3-25 minutes weekly as suggested by the State Dept.

The service provider listed on the Teacher Information Page should be the actual person who is communicating with the student's employer/work supervisor.

If a student is working on life skills training with or without other SpEd kids within a school building (kitchen training/janitorial training/clerical/ etc.) this should be coded as **SE G**. This would be considered a special education classroom even if it is a school building setting other than a regular classroom.

(8/31/2006)